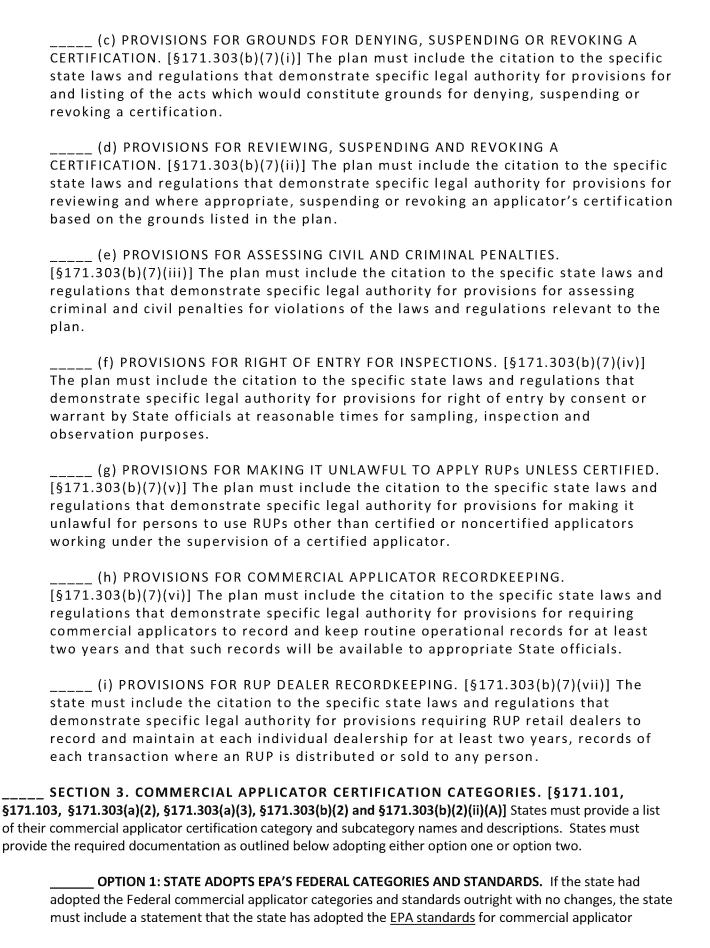
## State Certification Plan Checklist

This document is intended to serve as a companion checklist for the model outline document for the order and contents of state certification plans. It is intended for use by the State Lead Agency certifying authorities to assist with the development and submission of their modified State Plans for the Certification of Pesticide Applicators that must be submitted to EPA by March 4, 2020.

	_ SECTION 1. CERTIFICATION PLAN ADMINISTRATION. [§171.303(b)(6)(i), (iii), and (iv)] blan must provide the following information about the administration of their fication plan and program(s) within the state:
	(a) STATE LEAD AGENCY DESIGNATION (GOVERNOR LETTER) AND POINT OF CONTACT. [§171.303(b)(6)(i)] The plan must include a written statement from the Governor designating the lead agency as responsible for administering the plan, and must name the State Lead Agency (SLA) and contact with primary responsibility for submission and implementation of the plan and for coordination with all other agencies or organizations that are involved in administering portions of the plan in the state.
	(b) OTHER AGENCIES AND CONTACTS. [§171.303(b)(6)(i)] The plan must identify all other cooperating agencies responsible for applicator certification and the functions performed by each including compliance monitoring and enforcement responsibilities.
	(c) QUALIFIED PERSONNEL. [§171.303(b)(6)(iii)] The plan must provide a list of qualified personnel (positions or job titles, NOT names of staff), including number of staff, job titles and job functions of the SLA staff involved in the applicator certification program, and the staff of all cooperating agencies or organizations involved in the applicator certification program.
	(d) SUFFICIENT RESOURCES. [§171.303(b)(6)(iv)] The plan must include a statement affirming the commitment of the lead agency and cooperating agencies/organizations to ensure they'll have sufficient resources to carry out the program as outlined in their plan.
plan	_ SECTION 2. LEGAL AUTHORITIES. [§171.303(b)(6)(ii) and §171.303(b)(7)(i)-(vii)] The must provide the following information on legal authorities:
	(a) WRITTEN OPINION. [§171.303(b)(6)(ii)] The plan must include a written opinion from the state attorney general or from the legal counsel of the SLA that states that the lead agency and other cooperating agencies have the legal authority necessary to carry out the certification plan.
	(b) LAWS AND REGULATIONS. [§171.303(b)(7)] The plan must include a complete copy of all state laws and regulations relevant to the certification plan.

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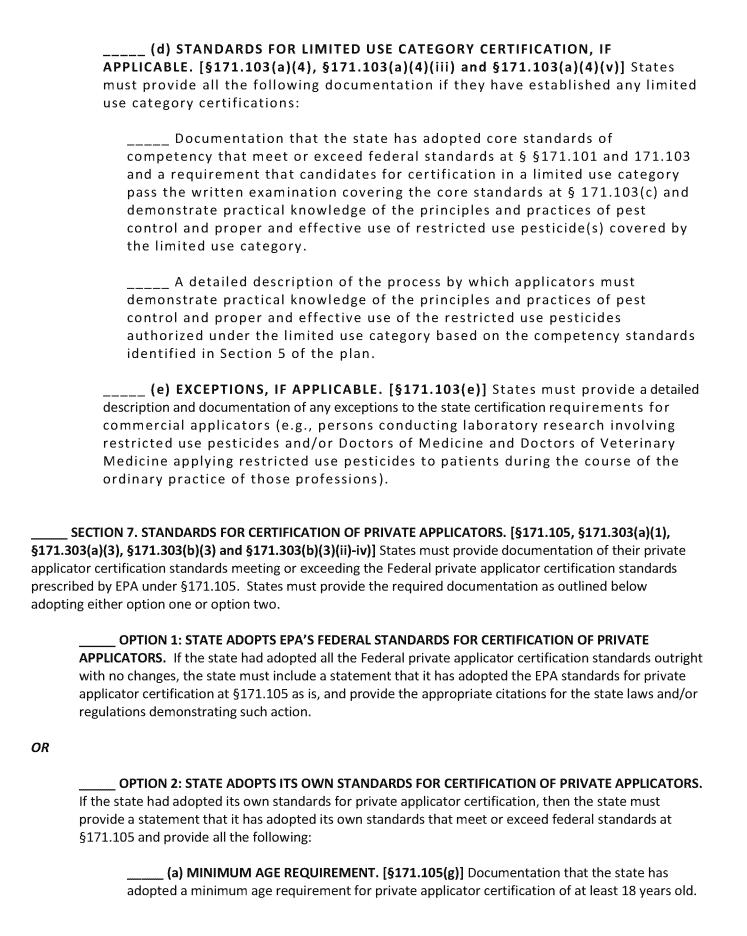
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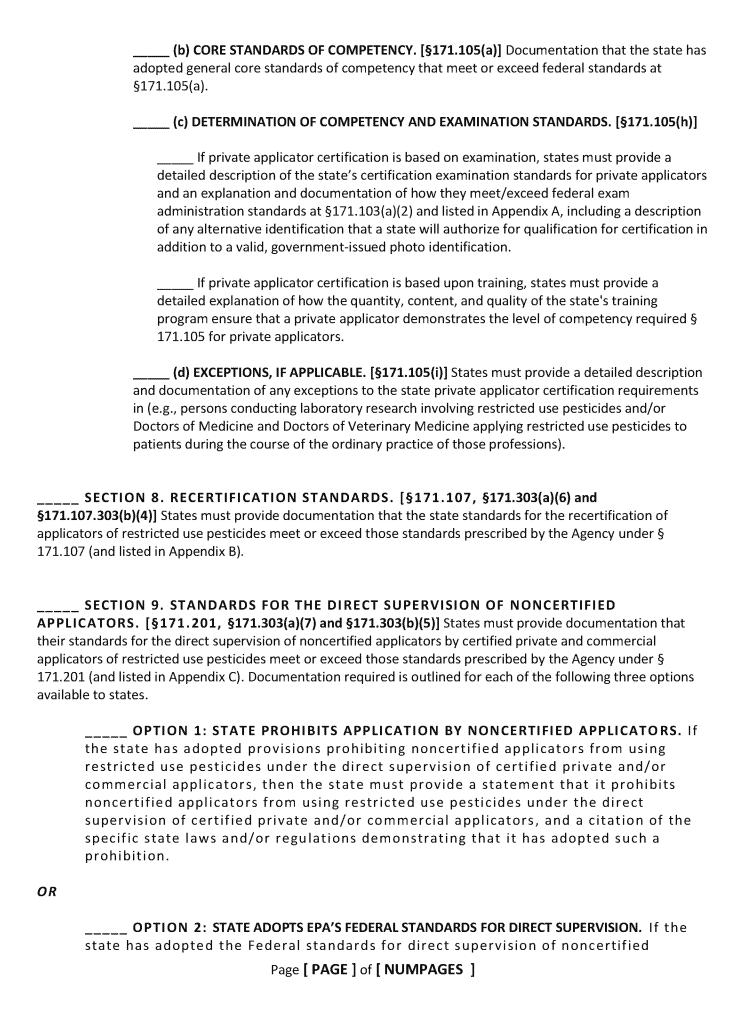
	certification at $\S$ §171.101 and 171.103 as is, and the state must also provide the appropriate citations for the state laws and/or regulations demonstrating such action.
	Federal Commercial Applicator Categories Adopted by the State
OR	
	OPTION 2: STATE ADOPTS ITS OWN COMMERRCIAL APPLICATOR CATEGORIES AND
	STANDARDS. If the state had adopted its own categories and standards, then the state must provide a
	statement that the state has adopted its own standards (that meet or exceed federal standards at §
	§171.101 and 171.103) and provide all the following:
	A list and detailed description of all categories and subcategories and the citations for the state laws and/or regulations. States must provide the list of state categories/subcategories in
	the table below, along with the category/subcategory description and an indication of the
	closest comparable EPA Federal category.
	A list and detailed description of the category standards for certification adopted by the
	state and the citations for the state laws and/or regulations.
	State Commercial Applicator Categories/Subcategories
	SECTION 4. PRIVATE APPLICATOR CERTIFICATION CATEGORIES. [§171.105, §171.303(a)(2),
	.303(a)(3), §171.303(b)(3) and §171.303(b)(3)(i), and §171.303(b)(3)(ii)] States must provide a list of their
	te applicator certification category and subcategory names and descriptions. States must provide the
requi	red documentation as outlined below adopting either option one or option two.
	OPTION 1: STATE ADOPTS EPA'S FEDERAL CATEGORIES AND STANDARDS. If the state had
	adopted the Federal private applicator categories and standards outright with no changes, the state
	must include a statement that the state has adopted the EPA standards for private applicator
	certification at § §171.105 as is, and the state must also provide the appropriate citations for the state
	laws and/or regulations demonstrating such action.
	Federal Private Applicator Categories Adopted by the State:
OR	
	OPTION 2: STATE ADOPTS ITS OWN PRIVATE APPLICATOR CATEGORIES AND STANDARDS. If the
	state had adopted its own categories and standards for private applicators, then the state must provide
	a statement that the state has adopted its own standards (that meet or exceed federal standards at §
	171.105) and provide all the following: A list and detailed description of all private applicator categories and subcategories and the
	citations for the state laws and/or regulations. States must provide the list of state
	categories/subcategories in the table below, along with the category/subcategory description and
	an indication of the closest comparable EPA Federal category.
	A list and detailed description of the category standards for certification adopted by the state
	and the citations for the state laws and/or regulations.
	State Private Applicator Categories/Subcategories:

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and §1	SECTION 5. LIMITED USE CERTIFICATION CATEGORIES [IF APPLICABLE]. [§171.303(a)(4), §171.303(b)(2) (71.303(b)(2)(ii)(A)] States must provide a list of all limited use categories the state has adopted for ercial applicators and the standards of competency for any such categories. For each limited use bry, the state must provide all the following:
	(a) The limited use category name and category description (b) An explanation of why it is not practical to include the commercial applicator limited use category within any of the federal commercial applicator categories in §171.101 and their associated category-specific standards of competency in §171.103(d) or within any comparable state categories and standards.
<b>[§171</b> <b>§171</b> . applic certif	SECTION 6. STANDARDS FOR CERTIFICATION OF COMMERCIAL APPLICATORS. 1.101, §171.103, §171.303(a)(1), §171.303(a)(3), §171.303(b)(2) and 303(b)(2)(ii)(A)-(C)] States must provide documentation of their commercial cator certification standards meeting or exceeding the Federal commercial applicator ication standards prescribed by EPA under §§171.101 and 171.103. States must de the required documentation as outlined below adopting either option one or option
	OPTION 1: STATE ADOPTS EPA'S FEDERAL STANDARDS FOR CERTIFICATION OF COMMERCIAL APPLICATORS. If the state had adopted all the Federal commercial applicator certification standards outright with no changes, the state must include a statement that it has adopted the EPA standards for commercial applicator certification at § §171.101 and 171.103 as is, and provide the appropriate citations for the state laws and/or regulations demonstrating such action.
OR	
	OPTION 2: STATE ADOPTS ITS OWN STANDARDS FOR CERTIFICATION OF COMMERCIAL APPLICATORS. If the state had adopted its own standards for commercial applicator certification, then the state must provide a statement that it has adopted its own standards that meet or exceed federal standards at § §171.101 and 171.103 and provide all the following:
	(a) MINIMUM AGE REQUIREMENT. [§171.103(a)(1)] Documentation that the state has adopted a minimum age requirement for commercial applicator certification of at least 18 years old.
	(b) CORE STANDARDS OF COMPETENCY. [§171.103(c)] Documentation that the state has adopted core standards of competency that meet or exceed federal standards at § §171.101 and 171.103.
	(c) EXAMINATION STANDARDS. [§171.103(a)(2)] A detailed description of the state's certification examination standards for commercial applicators and an explanation and documentation of how they meet/exceed federal exam administration standards at §171.103(a)(2) (and listed in Appendix A), including a description of any alternative identification that a state will authorize for qualification for certification in addition to a valid, government-issued photo

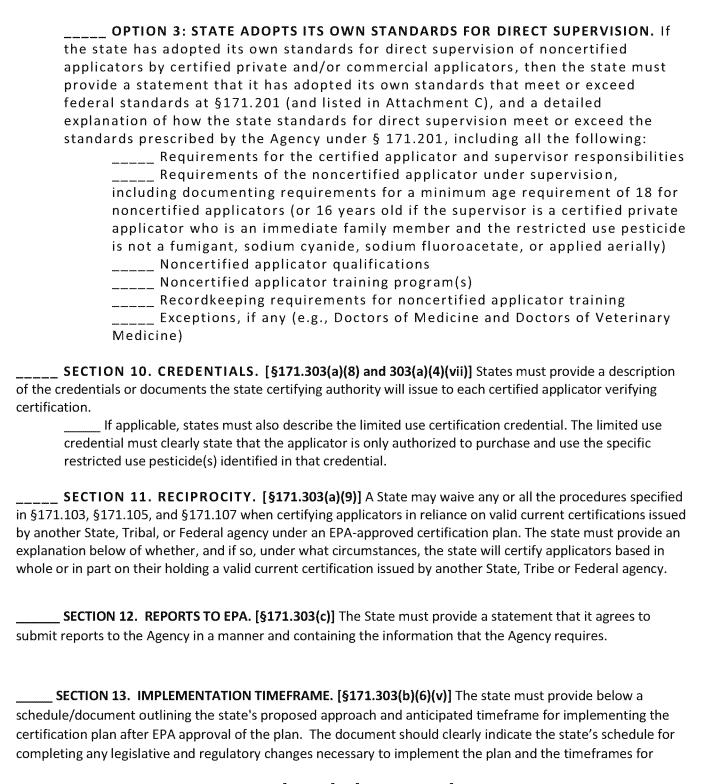
identification.





applicators by certified private and/or commercial applicators prescribed by the Agency under § 171.201, then the state must provide a statement that it has adopted the standards for direct supervision of noncertified applicators by certified private and/or commercial applicators prescribed by the Agency under § 171.201 and a citation of the specific state laws and/or regulations demonstrating that the state has adopted such standards.

OR



completing implementation of all the state plan components and requirements (e.g., adoption of new procedures, completion of revision of exams and training materials, etc.) such that the state is in full compliance with the Part 171 revisions.
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